

Matlock Bath Parish Council

Chair: Peter Baranek

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DRAFT MINUTES of the Annual Meeting of the Matlock Bath Parish Council held on Monday 23rd May 2011 at the Community Centre at 6.30 pm

Present: Cllr P Baranek, Cllr N Grayshon, Cllr M Wilderspin, Cllr N Whitehead, J Baranek (Clerk)

1 Election of Chair

Cllr Michael Wilderspin proposed that Cllr Peter Baranek be elected as Chair for the ensuing year. This was seconded by Cllr Nick Whitehead, with all present voting in favour. Cllr Peter Baranek signed the declaration of acceptance of office and took the chair.

2 Election of Vice Chair

Cllr Peter Baranek proposed that Cllr Michael Wilderspin be elected as Vice Chair for the ensuing year. This was seconded by Cllr Nick Grayshon, with all present voting in favour. Cllr Michael Wilderspin signed the declaration of acceptance of office and was duly elected.

3 Signing of Declaration of Acceptance of Office by Councillors

The Clerk requested the remainder of the Councillors to complete the Acceptance of Office forms so that copies could be forwarded to Derbyshire Dales District Council.

4 Signing of Register of Financial Interest by Councillors

The Clerk requested that all Councillors complete the Register of Financial Interest forms so that copies could be forwarded to Derbyshire Dales District Council.

5 Election of Committees

It was **RESOLVED** to elect the following Councillors and non Councillors to the following Committees:

- (a) **Activities Committee:** Cllr Nick Grayshon, Sandra Pomerantz
- (b) **Allotments Committee:** Cllr Nick Grayshon, Cllr Nick Whitehead
- (c) **Communications Committee:** Cllr Peter Baranek, Cllr Nick Whitehead, Jackie Sellers
- (d) **Community Centre Renovation Committee:** Cllr Peter Baranek, Cllr Nick Whitehead, Dave Mowle
- (e) **Facilities Committee:** Cllr Nick Whitehead, Dave Mowle
- (f) **Finance Committee:** Cllr Michael Wilderspin, Dave Mowle, Diane Carrieri
- (g) **Planning Committee:** Cllr Michael Wilderspin, Bob Grindrod, Mike Greenan

Subject to approval at next meeting

- (h) **Wapping Nature Reserve Committee:** Cllr Michael Wilderspin, Mike Greenan

Cllr Nick Whitehead suggested that in view of the low Councillor numbers some of the Committees could be linked in order that meetings would be quorate. Each Committee would still have their own individual budgets.

6 **Election of Council Representatives on Outside Bodies and Committees**

It was **RESOLVED** to elect the following Councillors to represent the Parish Council on the following outside bodies and Committees:

- (a) SNT Forum – Cllr Michael Wilderspin
- (b) Derwent Valley Rail Partnerships – Cllr Michael Wilderspin
- (c) Matlock Bath Pavilion Group – Cllr Nick Whitehead
- (d) Illuminations Group – Cllr Nick Whitehead
- (e) Footpaths Officer – Vacancy

7 **Review of Parish Council Assets**

The Clerk tabled the asset register and recommended that the values of all of the items should be reviewed in due course.

8 **Authorisation of Signatories**

It was **RESOLVED** that the present system of all Councillors authorising payments and signing cheques for the Council and the requirement of two authorisations/signatures for each payment should continue.

The Clerk confirmed that retiring Councillors had been removed from the authorisation list.

9 **Review of Leases held by the Council**

The Clerk gave details of the leases held by the Council. These being:

Community Centre (Term up to December 2012)
Bowling Green (Term up to May 2031)
Sports Area (Term up to May 2031)
Wapping Nature Reserve (Term up to April 2025)

10 **Appointment of Internal Auditor**

The Clerk confirmed that an internal auditor had been approached and appointed to carry out an audit of the Matlock Bath Parish Council accounts in accordance with the proper and current regulations.

11 **Dates of Future Meetings**

It was **RESOLVED** that the dates of meetings for the forthcoming year be as follows:

Wednesday 29th June 2011
Wednesday 28th September 2011
Wednesday 23rd November 2011
Wednesday 25th January 2012
Wednesday 28th March 2012
Wednesday 16th May 2012

Subject to approval at next meeting