

Matlock Bath Parish Council

Chair: Peter Baranek

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DRAFT Notes of a meeting of the Matlock Bath Development Association
for the '**Into the Future**' project for the Proposed Directors
Held on Monday 9th January 2017 at 10.00 am at Hodgkinsons Hotel, Matlock Bath

Present: Andrew Pugh
Peter Baranek
Chris Hipwell
Joyce Pawley
Garry Purdy
Julie Baranek

The Chairman welcomed everyone to the meeting and thanked Hodgkinsons Hotel for hosting the meeting and providing refreshments.

Peter Baranek outlined the options available to form a CIC. It was agreed to opt to form a larger company as this would enable the current Steering Group to become members and be actively involved as well as having voting rights.

The name of the CIC was discussed and it was agreed to name the CIC – Matlock Bath Development Association CIC.

It was noted that the following documents had to be submitted to Companies House in order to register as a CIC:

- Application Form IN01
- Form CIC36
- Memorandum of Association
- Articles of Association

The proposed Directors went through the documents and made additions and amendments as required. Julie Baranek agreed to complete all documentation, circulate it to the proposed Directors for checking, arrange for all to sign and send off to Companies House as required. The fee of £35 to register the company will be paid for by Matlock Bath Parish Council.

Chris Hipwell agreed to arrange for a website to be set up when required and offered Zoe Hipwell to set up a Facebook page and Twitter Account.

The meeting closed at 11.30 pm.

Subject to approval at the next meeting.