

# Matlock Bath Parish Council

Chair: Peter Baranek

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**DRAFT Notes** of a meeting of the Steering Group of the 'Into the Future' project  
Held on Thursday 17<sup>th</sup> November 2016 at 2.00 pm at the New Bath Hotel, Matlock Bath

**Present:** Andrew Pugh (Chairman)  
Cllr Peter Baranek (Key Contact)  
Cllr Lorraine Keeble – Matlock Bath Parish Council  
Malcolm Marshall – Derbyshire County Council  
Chris Hipwell – Representative from Accommodation Sector (Hodgkinsons)  
Cllr Garry Purdy – District Councillor  
Cllr Joyce Pawley – District Councillor  
Cllr Irene Ratcliffe – County Councillor  
Julie Baranek – Clerk, Matlock Bath Parish Council

The Chairman welcomed everyone to the meeting and thanked The New Bath for hosting the meeting and providing refreshments.

## 1 Apologies

Apologies for absence were received from Cllr Trevor Bowmer (Parish Council), Paul Wilson (DDDC), Robin Hall (Mining Museum), Mel Richardson and Dr Sarah Rawlinson.

## 2 Notes of the last meeting

The notes of the last meeting held on Monday 24<sup>th</sup> October 2016 were approved by the Committee.

## 3 Presentation of the Report and Destination Management Plan (DMP)

Cllr Peter Baranek explained to the Group that he had met with Dr Sarah Rawlinson to clarify points in the report. A new layout was agreed and this will now be reformatted. He further confirmed that he would be meeting with Sarah shortly in order to clarify any further points raised by the Steering Group in readiness for publication.

Cllr Joyce Pawley reported that there were still grammatical and spelling errors in the report but Peter Baranek confirmed that the report had not yet been proof-read and all of these would be sorted before publication. Once the report was in final form, it will be published on the Parish Council's website and hard copies would be produced for anyone not able to access via the internet.

Cllr Garry Purdy raised the issue of a public meeting. It was felt that clarification on how we move forward the report should be decided prior to holding a public meeting.

Subject to approval at the next meeting.

#### 4 **Presentation by Heather Bradford (DDDC) on Community Interest Companies**

Heather Bradford was welcomed to the meeting.

Andrew Pugh outlined the project and the draft final report.

Heather commented that it sounded that the best route to follow was to form a Community Interest Group (CIC). However, the Group needed to think about appointing someone in a paid position to make things happen. Funding for wage costs can be raised by community groups and not-for-profit groups.

Heather felt that a CIC would be better than going down the route of a charity as this can be complicated. A CIC is similar to a private sector company with an independent structure. The CIC would have to identify their aims and objectives with profits going back into the company.

The Group must decide how the CIC will work before actually creating the company. The Group must decide what the roles and responsibilities are for the CIC, what can be done to move forward, time frame, skills required, what needs to be done, what the CIC will achieve, resources and staff.

It was agreed that the Officer appointed should have commercial experience and be well versed with grant applications. The Group might wish to appoint one person as an Officer of the CIC or it could be two part time positions with different skills.

Heather stressed that the Group should use the CVS as a resource to find funding streams. The Group would need to raise funding for someone to be appointed and then it would be up to that person to generate his/her own income/salary in order to sustain the post.

Cllr Joyce Pawley asked whether the CIC should prioritise things in order to make the most money. However, Malcolm Marshall felt it was important to start with smaller projects and then build upon this.

Cllr Garry Purdy asked how many people should be involved in the CIC. Heather stressed that the structure should be slimline like a partnership or sole trader consisting of about 3/5 people. The CIC would then pull in others to support on different aspects.

Andrew Pugh felt that Derby University had put in a lot of effort with the project and, after speaking to the Vice Chancellor, was confident that the Group could get further input from them. This was welcomed by the Group. Heather felt that this would be useful as it would also give the students work experience.

The scope of the aims and objectives will be wide so it is important to start with small achievable things - low cost quick wins. In order to encourage people to get involved, the CIC would need to generate buzz which in turn would make businesses feel better and want to get involved as long as they could see change.

Cllr Irene Ratcliffe commented that it was important not to lose the commitment from the Group.

It was agreed that Cllr Peter Baranek send to Heather a copy of the draft report.

Cllr Garry Purdy asked how the Group could put someone in place to raise grants in order to sustain the post. Heather confirmed that the CIC would have to rely on volunteers to get the company up and running and apply initially for grants.

Subject to approval at the next meeting.

Heather suggested that the Group contact Neil to obtain further information regarding CICs. It was agreed that Sarah should attend the meeting in order to get to the point of decision.

Cllr Peter Baranek agreed to speak to Sarah to obtain dates she was available. These would then be circulated to the Group.

#### **5 The Future of the Steering Group**

Cllr Peter Baranek reported that currently the Steering Group was a Committee of the Parish Council. Should it be decided to create a CIC, the Group would have to be dissolved. However, he suggested that the Group should be left as it is until the Steering Group decides whether to dissolve it and move to a CIC. This would be recommended at the next full Council meeting on 23<sup>rd</sup> November. This was agreed.

#### **6 Ideas Brainstorm Sheet**

This was noted.

#### **7 Press and Media**

It was agreed that until it was clear how the Group wished to proceed that there should be no press releases.

#### **8 Date of Next Meeting**

To be arranged.